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|  | University of Life Sciences "King Mihai I" from Timisoara | Issuing body Quality Management Department |
| C OD US VT _ – R038-F03 | Regulation regarding the organization and conduct of final exams in ULST | Edition 4 / Revision 0 |

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University.....

**University of Life Sciences
„King Mihai I” from Timisoara**

No. _____ from _____

No. _____ from _____


COOPERATION PROTOCOL

PARTIES

I. University.....,
headquartered in....., having the tax code..... ,
account no..... , open to
....., accredited by the Law
....., legally represented by....., as Rector and
..... as Economic Director, as a beneficiary institution on the one hand
And

II . University of Life Sciences "King Mihai I" from Timișoara , with headquarters in the Municipality of Timișoara, Calea Aradului, no. 119, having fiscal code 3487181 and account no. RO21TREZ62120F330500XXXX opened at the Treasury of the Municipality of Timisoara, legally represented by Mr. Prof. univ. Dr. Cosmin Alin Popescu, as Rector and Mrs. Ec. Marton Elena as Economic Director, as the institution organizing the license/diploma exam on the other hand;

In accordance with the legislation in force, with the provisions of Order no. 3106/09.02.2022 regarding the approval of the Framework Methodology for the organization and conduct of the license/diploma and dissertation exams issued by the Ministry of Education, as well as of the Regulation regarding the organization and conduct of the final exams in U.L.S.T. - organizer of the license/diploma exam for graduates of the study program , from within the Faculty.
.....University
the next intervened

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COOPERATION PROTOCOL

In order to organize and conduct the 2023 license/diploma exam, for the study program
....., authorized to operate provisionally by

1. The license/diploma exam, from the sessions provided by law, for the year 2023, will be held in the subjects provided in the education plans, according to the study program, elaborated and distributed by the institution organizing the license/diploma exam.
2. The period of taking the license/diploma exam is established by mutual agreement as follows:
 - a. The evaluation test of fundamental and specialized knowledge, on the date of
 - b. Supporting the bachelor thesis/diploma project for candidates declared admitted at the first test, on the days of, both tests are held at the headquarters of the institution organizing the license/diploma exam - University of Life Sciences "King Mihai I" from Timisoara, Faculty of
The period for submitting appeals is 24 hours, calculated from the communication / display of the results and is resolved within 48 hours from the date of the conclusion of the submission of appeals by the appeals analysis and resolution committee.
3. University, through the Faculty will present, at the organizing institution, the list of students who have the right to take the license/diploma exam according to the law, accompanied by the personal file of each graduate, which will include :
 - a) Baccalaureate diploma in the original;
 - b) The Diploma Supplement in the original;
 - c) Birth certificate according to the original;
 - d) Marriage certificate according to the original;
 - e) 3 recent color photos, size 3/4 cm, on photographic paper;
 - f) Certificate of language competence;
 - g) nominal forwarding address, through which the Rector, the Dean and the Chief Secretary confirm the accuracy and legality of the data entered in the diploma supplement and of all documents issued by the faculty. Both the bachelor theses/diploma projects and the accompanying documents will be submitted centrally to the secretariat of the organizing institution.

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The responsibility for the correctness of the documents regarding the registration of graduates for the license/diploma exam rests with the Faculty

The results of the license/diploma exam, including the results of appeals, are communicated centrally to, by the organizing institution, immediately after posting.


4. The examination fee, in the amount of lei / candidate, according to the administrative fees approved in the U.S.L. Senate. from Timișoara dated, is transferred to the organizing institution in account no. RO21TREZ62120F330500XXXX opened at the Treasury of the Municipality of Timisoara, at least 48 hours before the period of taking the license/diploma exam.

5. The general obligations of the University of Life Sciences "King Mihai I" from Timișoara, organizing the license exam, are:

- a) to appoint the examination commission/commission for analysis and resolution of appeals from competent teaching staff and which respect the norms of the Ministry of Education;
- b) to comply with the own legislation and regulations regarding the conduct of the license/diploma exam;
- c) to ensure the conduct of the license/diploma exam in an academic setting, respecting the predetermined schedule;
- d) to immediately inform the university where the graduates come from about the results obtained by them in the various stages of the license/diploma exam, as well as upon its completion;
- e) to issue, upon request, operatively, graduation certificates for candidates who have completed the license/diploma exam;
- f) to issue, upon request, the original documents from the personal file to the candidates who have completed the license/diploma exam;
- g) to return to the University, immediately after the completion of the license/diploma exam, the personal files and the license papers/diploma projects of the candidates declared rejected in the license exam /diploma;
- h) to issue, within the legal term, the license diploma and the supplement to the diploma.

6 . General obligations of the University are:

- a) to pay the examination fee within the term and account stipulated according to this

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collaboration protocol;

- b) to allow enrollment in the license/diploma exam only for candidates who comply with the conditions provided by the education legislation;
- c) to ensure, through its own secretariat, the centralized registration of candidates for the 2023 promotion, to take the license/diploma exam, the creation and submission of the personal file of each candidate;
- d) to take over the files and degree theses/diploma projects of the candidates rejected at the degree exam, within 10 days at the latest from the date of the results;
- e) to submit to the University of Life Sciences "King Mihai I" from Timișoara the approval of the own Senate for taking the license/diploma exam at U.L.S. Timisoara.

7. The processing of personal data in relation to the subject of this collaboration protocol is carried out in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons with regard to the processing of personal data personal and on the free movement of this data and repealing Directive 95/46/EC (General Data Protection Regulation).

This collaboration protocol has been concluded in 4 original copies, each having the same legal force, 2 copies for each signatory party of this collaboration protocol.

From.....

Rector,

Economic Director,

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From the organizing institution of the license/diploma exam University of Life Sciences "King Mihai I" from Timisoara

Rector,

Economic Director,

Prof.univ.dr. Cosmin Alin Popescu

Ec. Marton Elena