
 ULST CODE ULST-M 102-F02	University of Life Sciences "King Mihai I" from Timisoara	Issuing body Department of Quality Management
	Methodology regarding the organization and conduct of the admission of international students and Romanian citizens with study documents issued abroad at the University of Life Sciences "King Mihai I" from Timișoara	Ed. 2 Rev. 0

Appendix B


FOREIGN CITIZENS FROM THIRD COUNTRIES

The registration file will contain the following documents (in two copies, one of which must be a photocopy of the file):

1. [The application for the issuance of the Letter of Acceptance to Studies](#), completed in all sections, in two original copies, with an attached photo, in three copies;
2. The documents attesting to the previous studies - copy and legalized translation - which allow the person in question access to the respective form of education. Documents must be authenticated by the competent authorities of the issuing country:
 - baccalaureate diploma and transcript (or equivalent), for enrollment in undergraduate university studies
 - bachelor's degree and transcript (or equivalent), for enrollment in master's and doctorate university studies
 - master's degree or advanced studies and transcript (or equivalent), for enrollment in doctoral university studies;
3. Copy and legalized translation of the certificate certifying the passing of the baccalaureate exam, for graduates of the current year (as the case may be, if necessary);
4. Transcripts - copies and legalized translations - related to the completed studies and the analytical syllabus, in the case of candidates who request the equivalence of certain study periods;
5. The certificate of completion of the preparatory year of the Romanian language or the certificate of linguistic competence, as the case may be;
6. For doctoral candidates: curriculum vitae in European format and list of published scientific works (if applicable);
7. Birth certificate – copy and legalized translation;
8. Copy of the passport - valid for at least 6 months after the date on which the Letter of Acceptance to Studies is issued;
9. Copy of the identity card;
10. Copy of the document certifying permanent residence abroad;
11. Name change documents, if applicable (marriage certificate, court orders, etc.)
12. The medical certificate (in a language of international circulation), certifying that the person about to enroll in studies does not suffer from contagious diseases or other conditions incompatible with the future profession;
13. For student candidates: proof of student status ;
14. Completed registration form (generated by the platform);
15. Personal data processing agreement;
16. Proof of the registration fee (if applicable, paid for each submitted application), to be paid in Euros to the ULST account ;
17. 3 photos $\frac{3}{4}$;

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Other documents provided by the Methodology for admission to studies and schooling of foreign citizens issued by the Ministry of Education and Research for the issuance of letters of acceptance to study in Romania, respectively MEN Order no. 3473/2017 of March 17, 2017, with subsequent amendments and additions.

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ANEXA 2
Nr. Ref.....

MINISTERUL EDUCATIEI NAȚIONALE
 MINISTRY OF NATIONAL EDUCATION
 MINISTÈRE DE L'ÉDUCATION NATIONALE

DIRECȚIA GENERALĂ RELAȚII INTERNAȚIONALE ȘI AFACERI EUROPENE
 GENERAL DIRECTION FOR INTERNATIONAL RELATIONS AND EUROPEAN AFFAIRS
 DIRECTION GÉNÉRALE DES RELATIONS INTERNATIONALES ET DES AFFAIRES EUROPÉENNES

28-30 G-ral Berthelot Street/12 Spiru Haret Street, 010168 Bucharest
 Tel. (+4021) 4056200; 4056300

CERERE PENTRU ELIBERAREA SCRISORII DE ACCEPTARE LA STUDII
 APPLICATION FOR THE ISSUANCE OF LETTER OF ACCEPTANCE TO STUDIES
 DEMANDE D'APPLICATION POUR LA LETTRE D'ACCEPTATION AUX ÉTUDES
 (Se completeaza cu majuscule/ to be filled in with capital letters/ à compléter en majuscules)

1. NUMELE _____ PRENUMELE _____
 (SURNAME/NOMS) (GIVEN NAMES/PRENOMS)

2. NUMELE PURTATE ANTERIOR _____
 (PREVIOUS SURNAMES/ NOMS ANTERIEURS)

3. LOCUL ȘI DATA NAȘTERII Țara _____ Localitatea _____ Data _____
 (DATE AND PLACE OF BIRTH/ (COUNTRY/PAYS) (PLACE/LIEU) (DATE/DATE)
 DATE ET LIEU DE NAISSANCE

Z	Z	L	L	A	A	A	A
(D	D	M	M	Y	Y	Y	Y)

4. PRENUMELE PĂRINȚILOR _____
 (PARENTS GIVEN NAMES/PRENOMS DES PARENTS)

5. SEXUL (SEX/SEXE) : M F

6. STAREA CIVILĂ : CĂSĂTORIT(Ă) NECĂSĂTORIT(Ă) DIVORTAT (Ă) VĂDUV(Ă)
 (CIVIL STATUS/ETAT CIVIL) (MARRIED/MARIE) (SINGLE/CELIBATAIRE) (DIVORCED/DIVORCE) (WIDOWER/VEUV(VUEFUE))

7. CETĂȚENIA (CETĂȚENIILE) ACTUALE _____ CETĂȚENII ANTERIOARE _____
 (ACTUAL CITIZENSHIP(S)/NATIONALITE(S) ACTUEL(E/S)) (PREVIOUS CITIZENSHIPS/NATIONALITES ANTERIEURES)

8. DOCUMENT DE CĂLĂTORIE : TIPUL _____ SERIE _____ NR. _____
 (TRAVEL DOCUMENT/DOCUMENT DE VOYAGE) (TYPE/TYPER) (SERIE/SERIE) (NO/NO)

ELIBERAT DE ȚARA: _____ LA DATA _____ VALABILITATE _____
 (COUNTRY ISSUED BY/ ÉMIS PAR PAYS) (DATE OF ISSUE/A) (DATE/DATE) (VALADITY/EXPIRANT LE)

Z	Z	L	L	A	A	A	A

9. DOMICILIUL PERMANENT ACTUAL : ȚARA _____ LOCALITATEA _____
 (PERMANENT RESCENCE/DOMICILE (COUNTRY/PAYS) (PLACE/LOCALITE)
 PERMANENT ACTUEL)


10. PROFESIA _____ LOCUL DE MUNCĂ _____
 (PROFESSION/PROFESSION) (WORK PLACE/ LIEU DE TRAVAIL)

11. ADRESA COMPLETĂ UNDE POATE FI TRIMISĂ SCRISOAREA DE ACCEPTARE _____
 (THE COMPLETE ADDRESS WHERE THE LETTER OF ACCEPTANCE CAN BE SENT TO YOU / L'ADRESSE COMPLÈTE OÙ ON PEUT ENVOYER LA LETTRE D'ACCEPTATION)

12. EMAIL/ COURRIEL: _____

13. MOTIVAȚIA DEPLASĂRII ÎN ROMÂNIA (PURPOSE OF VISIT/BUT DE SEJOUR) STUDII (STUDIES / ÉTUDES)

NOTE: Toate rubricile sunt obligatorii; cererea trebuie completată în 2 exemplare și însoțită de documentele menționate în Secțiunea V. All the fields are mandatory, must be completed in 2 copies and have to be accompanied by the documents mentioned in Section V, or else your request will not be processed. Tous les champs sont obligatoires, doivent être complétés en 2 exemplaires et doivent être accompagnés par les documents mentionnés à la Section V, sinon votre sollicitation ne sera pas analysée.

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I. Previous education / Études précédentes (Fill in all columns which are applicable to you/ Remplissez toutes les colonnes qui vous concernent)

Certificate issued/ Certificat rețut	Country/ Pays	Name of School/ Nom du Lycée/université	Year of admission/ Year of graduation Année d'admission/Année d'obtention du diplôme

II. Studies applied for in Romania / Option d'études en Roumanie

Studies applied in Romania Option d'études en Roumanie	Branch /Speciality Domaine /Spécialité	High School/ University Lycée / Université	Language of instruction Langue d'enseignement	I apply for the Romanian language course (For YES you have to mention the University) Je désire suivre le cours préparatoire de langue Roumaine (Pour OUI il faut mentionner l'Université)	
				YES / OUI	NO / NON
Secondary, in the grade Pré-universitaire, classe					
Undergraduate Universitaire					
Master					
Postgraduate medical education/ Etudes médicales posuniversitaires					
Ph.D. Doctorat					

**III. Proficiency in other languages (please, fill in as appropriate: excellent, good, poor)
Langues connues (rempli: excellent, bonne, faible)**

Language Langue	Writing Écrit	Speaking Parlée	Institution that issued the certificate Institution qui a émis le certificat
Romanian			

IV. Statement of the applicant / Déclaration du sollicitateur

I oblige myself to observe the laws in Romania, the school and university rules, regulations and norms, as well as those for social life. / Je suis obligé de respecter les lois en vigueur en Roumanie, les normes et les réglementations des écoles et des universités, ainsi que les règles de cohabitation sociale.

I have taken note of the fact that school fees may change during the years of study and must be payed, in free currency, in advance for a period of at least 9 months for full time courses and at least 3 months for part time courses. / J'ai pris note que la valeur des taxes d'études peut être changée pendant l'année d'études et qu'il faut les payer, en devise étrangère, 9 mois en avance pour les cours complets et 3 mois en avance pour les cours partiels.

I am aware that any untrue information will lead to my disqualification. / Je comprends et j'accepte que toute information incorrecte ou fausse, toute omission vont entraîner ma disqualification.

**V. Annex (authenticated copies and translations of the documents, in an internationally wide-spread language)
Annexes (photocopies et traductions légalisées des documents, dans une langue de circulation internationale)**

- The certificate of studies / Les certificats des études.
- The birth certificate / L'acte de naissance.
- Passport / Passeport
- Medical certificate / Certificat médical.
- The list of results of the completed study years (Academic Transcripts) for postgraduate studies applicants and for those wishing to continue studies begun in other countries / La liste complète des résultats des études pour chaque année, pour les sollicitateurs des études postuniversitaires et pour les étudiants qui désirent se transférer d'un autre pays.

On my arrival in Romania I should submit the original documents.

À mon arrivée en Roumanie je vais présenter tous les documents en original.

Date _____

Signature _____